

Special Education Data Calendar

Ongoing Collection Throughout the Year:

- Battelle (Indicator 7)
- Suspension/Expulsion (Indicator 4)
- Initial Evaluation (Indicator 11)
- Child count (1)
- Parental Survey Distribution (Indicator 8)
- Exit Survey (Indicator 14)
- Transition self-assessment (district specific) (Indicator 13)
- Completion of General Supervision (IPPR) issues within one year (Indicator 15)

Specific Deadlines for Submitting Information

June 30th

- ✓ Flow Through Application
- ✓ Suspension/Expulsion (618) Collection throughout year (Indicator 4)
- ✓ Exit Survey – Appendix A (Indicator 14)

August 1

- ✓ Initial Evaluation Spreadsheet (Indicator 11)
- ✓ Battelle pre and post test scores (Indicator 7)

September

- ✓ PIP Plans due – September 1st or next business day
- ✓ Verify Disproportionality data sent by SEP office
- ✓ Verify SPP data for Indicators 4, 5, 6, 11, 15
- ✓ Prepare for Fall Enrollment Collection (Indicators 1, 2, 3, 9, 10)
- ✓ Project Completion Report for Federal Flow Through Due

October

- ✓ Run a fall enrollment report by race and keep on file (Indicator 9 and 10)
- ✓ Verify SPP data for Indicator 1, 2, 12, 13
- ✓ Entering information for child count collection in December
- ✓ Personnel Record Form collected through PRF system (Federal Report)

November

- ✓ Run a preliminary Child count
- ✓ Review preliminary child count and begin verification of data

December Child Count

- ✓ **Child Count is collected by data collections on Dec 1st** (Indicators 5, 6, 8, 9, 10)
- ✓ **Child counts sign off sheet**

January

- ✓ Final verification of SPP data
- ✓ Dakota Step A Road Show

February

- ✓ Reporting of district level SPP data by indicator
- ✓ Dakota Step Road Show
- ✓ Dakota Step A Assessment Window begins

March

April

- ✓ Districts participating in Transition Self-Assessment monitoring checklist – April 1 (Indicator 13)
- ✓ All parent involvement survey should have been distribute (Indicator 8)